



## Summary for Accepting and Receiving Proposals

### Making Proposals:

- ✓ Is the proposal **SPECIFIC**? Is it absolutely clear **WHO**, is to do **WHAT**, **WHERE** and by **WHEN**?
- ✓ Is the proposal **POSSIBLE**? Is it **physically**, **intellectually**, or **emotionally** possible to perform?
- ✓ Is the proposal based on **RATIONAL EVALUATION** rather than emotions?

### Receiving Proposals:

- ✓ **ASK QUESTIONS**. Don't evaluate yet- just make sure you understand.
- ✓ **RESPOND**- Which could be either:

